



Director's Report to Library Trustees for June 8th, 2026

Gleason Public Library

FY26 Budget as of 6/4/2026 [7.1% of fiscal year remaining]

Account #	Account Name	Account Type	FY26 Budget	Running Balance	Remaining %
01610510 511050	Director Wages	Operations	115,956.00	9,774.76	8.4%
01610510 511050	Staff Wages	Operations	408,858.00	59,136.04	14.5%
01610510 511055	Custodial Wages	Building	43,546.00	1,924.15	4.4%
01610520 524000	Automation	Operations	30,900.00	(49.43)	-0.2%
01610520 530000	Training & Meetings	Operations	800.00	445.20	55.7%
01610520 530010	Office Supplies	Operations	4,300.00	(350.37)	-8.1%
01610520 545000	Building Supplies	Building	3,700.00	1,161.85	31.4%
01610520 551000	Books	Materials	29,600.00	241.93	0.8%
01610520 551030	Teen Books	Materials	4,550.00	2,406.44	52.9%
01610520 551020	Children's Books	Materials	15,800.00	3,362.39	21.3%
01610520 551005	Digital	Materials	36,000.00	(1,649.69)	-4.6%
01610520 551010	Audio	Materials	7,000.00	1,498.37	21.4%
01610520 551015	Visual	Materials	5,500.00	418.79	7.6%
01610520 551025	Periodicals	Materials	8,160.00	(215.18)	-2.6%
01610520 558000	Programs & Outreach	Operations	2,000.00	(1,808.42)	-90.4%
01610580 585000	Add'l Equipment	Operations	5,800.00	(11,505.86)	-198.4%
TOTAL			722,470.00	64,790.97	9.0%

Materials Expenditure Requirement: 1% remaining to meet state requirement

Grants and State Aid FY26 to date

Account #	Account Name	FY26 Start	Details	Remaining
12061052	State Aid	44,302.47	(+) state deposits (-) page wages, hotspot & broadband bills	53,724.07
23361052	Manton Grant	4,131.10	(-) software renewal, off-site storage	1,784.30
22261052	Gifts	8,936.14	(+) gifts received (-) butterfly passes, RFP posting fees	10,494.14
13261052	Cultural Facilities Fund grant		(+) \$112,600 reimbursement (-) SSA design fees *\$200K grant total; additional \$87,400 will be disbursed when we submit construction invoices	103,368.97

Trust Funds FY26 to date

Fund	FY26 Start	Non-expendable	FY26 Expenses	Details	Expendable
Green	1,460.21	1,000	-		505.53

Fund	FY26 Start	Non-expendable	FY26 Expenses	Details	Expendable
Melone	292,708.53	81,249.41	(35,165.25)	SSA + OPM fees, interest income	185,224.17
Richardson	1,460.41	1,000	-		505.31
Hollis	67,012.90	-	(67,588.05)	SSA fees, interest income	-

FINANCE, BUDGET, AND TOWN ADMINISTRATION

FY26 Expenses: We are finishing up ordering in preparation for the end of the fiscal year. We should be ending at about 99% of budget. Notable expenses since last report:

- \$527 for new library cards
- \$1432 for Consumer Reports Online

The Town Personnel Policy Handbook has been updated – the changes primarily reflect existing practice and maintain compliance with legal requirements, rather than changing how we operate; [you can review the handbook here](#).

BUILDING PROJECT AND FUNDRAISING UPDATES

Separate agenda items

PERSONNEL UPDATES AND RECOGNITION

Congratulations to Children’s Librarian Jill Sirois on her official graduation with a master’s in library science! She finished the coursework in December and attended graduation in May.

Congratulations also to part-time Library Assistant Alexa Skrivanek on graduating from Clark University with a Master of Science in Environmental Science and Policy.

COLLECTIONS, SERVICES, AND COMMUNITY OUTREACH

Jill is offering a Saturday storytime for the **Carlisle Family Connection** on June 6th.

I attended the **COAHS “Aging in Place” mini-fair** with Maxine and Jen from the Friends of the Library. This was an opportunity to share info about how the library can support aging residents in Carlisle – [more info from our brochure can be found here](#).

Jill has been creating printed **monthly events calendar handouts** to help spread the word about all of our events, as well as putting up some great decorations in the front windows!

We are planning for our annual **volunteer appreciation event**; keep an eye out for your invitation!

MVLC, MBLC, AND BEYOND

Preparation continues for this month’s **migration from Microsoft to Google** for staff email and file storage.

I have been elected as Vice President on the MVLC Executive Board in FY27. The main added responsibility I’m taking on in this role will be helping develop the consortium’s next strategic plan.

BUILDING

Nitrate levels elevated: Our well water tested above the state limit for nitrates, possibly as a side effect of our PFAS filtration system. The initial follow-up tests showed elevated levels but more recent testing has been below the limit of 10.

Following DEP instructions, we have posted signage about the nitrate levels including a strict warning that the water should not be given to infants. As always, we provide bottled water for drinking and our water fountain is not connected to the water supply. Small Water Systems and the town facilities department will work with DEP on next steps.

PROGRAMS AND EVENTS

We had great participation in the **FOGPL poetry contest** this year. The winners have been announced, published in Mosquito, and invited to Race Amity Day Festival. [You can read the winning poems in the May 22nd Mosquito here.](#)

Summer Reading Program preparations have been in full swing. The theme is **“Plant a Seed: Read!”** We are changing things up from the book bingos this year. For the kids’ reading challenge, we are going to have weekly raffles and an option to log reading online as well as in person. For adults and teens, there will be a 9-book reading challenge.



To spread the word, Jill and Tahleen have been making visits to Kindergarten through 6th Grade classes at CPS. Sarah Heingartner has designed a great brochure that we will be mailing to all Carlisle households.

[Full info online here](#)

Upcoming Events:

- [Carlisle Pride Festival](#), 3 to 6 p.m. Fri. 6/12
- [Race Amity Day Potluck & Festival](#), 1 to 4 p.m. Sun. 6/14
- [Old Home Day Book Swap](#), 9 a.m. to 12 p.m. Sat. 6/20
- [Mystery Movie Night](#), 6 p.m. Mon. 6/22
- [Stuffy Sleepover](#), Tues. 6/23
- [Summer Reading Kick-Off](#), 12 p.m. to 2 p.m. Fri. 6/26

USAGE AND STATISTICS

YEAR-TO-DATE STATISTICS	May 2026	FY26 to date	May 2025	FY25 to date
Circulation – Physical Materials	7,214	82,890	7,374	82,204
Circulation – Digital	2,203	25,430	2,466	24,407
Holds Transactions	3,855	41,322	3,693	40,344
New Items Cataloged	320	4,021	310	3,932
Visitor Door Count	3,710	53,669	6,439	65,908
Checkout transactions	1,037	12,650	1,135	12,624
New patrons registered	25	242	22	280