

Minutes of the Gleason Public Library Trustees July 2, 2018, 10 am, Quiet Study Room

10:00 am-call to order

Attending: Steve Golson, Priscilla Stevens, Christine Stevens, Martha Feeney-Patten (interim director)

1. Approved minutes from June 22
2. Discussion of search process for new director/action plan
 - a. Long and short descriptions approved pending edits
 - b. Priscilla will post internal-only for 10 business days (submission deadline: July 18) with tentative external submission deadline of late August
 - c. Search committee will comprise: trustees, Priscilla Dumka, a member of FOGPL, Deena, and Tahleen, and Nicole. Priscilla Stevens will contact search committee members to request their participation. She will also update current minimum salary.
 - d. Steve will ensure that trustees' gmail account correctly forwards emails to all trustees. Steve will monitor the email account for indications of interest.
3. New business
 - a. Birch tree needs to be examined by an arborist. Martha will call John Bakewell to schedule
 - b. Next meeting Friday, July 20, 10 am

10:48 am-Adjournment

Documents reviewed this meeting:

- Agenda
- Minutes from 6/22
- Draft job requisitions