

Minutes of the Gleason Public Library Trustees February 2, 2018, 10 am, Quiet Study Room

10:03 am-call to order

Attending: Steve Golson, Priscilla Stevens, Christine Stevens, Abby Noland, Christine Lear, Library Liaison Claude von Roesgen

1. Approved minutes from 1/19
 - a. Congrats to Abby for completing her 6-month probationary period
2. CCTV discussion
 - a. Christine Lear and Claude von Roesgen presented on the topic of bringing cable public access television closer to home here in Carlisle. Currently public access facilities are housed in Concord at the high school. Concord is not going to renew their contract with CCTV (an independent non-profit corporation incorporated as a 501(c)3 tax-exempt organization). As a result, Carlisle will either have to sign a contract with the Town of Concord to have one of their municipal employees service Carlisle's public access needs, or Carlisle will have to come up with another way.
 - b. Discussion on how GPL might be willing to participate in fulfilling some part of Carlisle's public access television needs, possibly checking out equipment. CCTV would determine how to keep these records in case the equipment is damaged. Staff would not be responsible for determining damage. With the advent of the library looking at a space study, it might be possible for storage of camera equipment at library. The library could be a place for training classes to educate townspeople interested in filmmaking. Trustees' main concern is that GPL shares none of the administrative burden and that storage footprint is minimized. Staff will not be expected to assist patrons with equipment. In order to use the equipment, patrons would have to have completed a workshop.
 - c. Next steps: Christine Lear and Claude prepare a proposal to counter the Concord proposal that addresses GPL trustees' administrative and storage space concerns. Concord requests to know our plans by end of 2017-2018 school year.
3. Director's report (see Additional February 2, 2018 Board Meeting Information)
 - a. Abby will apply for Manton grant.
4. Space plan contract update (see Additional February 2, 2018 Board Meeting Information)
 - a. Abby reports a tripping hazard at the library's entrance, especially around the handicapped entrance. Abby will appeal for funds from DPW.
5. Town report
 - a. Steve takes the action to make some edits on Abby's draft annual town report and send to Abby to send into Town Counsel.
6. Discussion on Salary personnel
7. New business
 - a. Visit to Concord Free Public Library still being planned for February.

11:34 am-Adjournment

Next meeting March 8, 10 am

Documents reviewed this meeting:

- Agenda
- Minutes from 1/19
- Additional 2/2 Board Meeting Information