

Gleason Library Trustees Meeting
August 24, 2017

10:30 am, GPL Quiet Study Room

Present: Steve Golson, Christine Stevens, Abby Noland, and Priscilla Stevens

<i>Approved</i>

- I. Minutes from the previous meeting (8/4) were accepted as amended.
- II. Review/approve changes to unattended children policy. Background discussion with personnel board. Summary of changes:
- New policy defines “responsible guardian”
 - Procedure extends current policy to include any library program, not just storytime
 - For children ages 0-5, new policy stipulates that a parent or guardian must remain with the child while in the library; for ages 6-8, the guardian needs to remain in the building.

Steve moves to accept the newly revised policy with small edits effective today. Priscilla seconds with a request to make copies available. Abby will post the new policy on the Gleason web site and send a copy to the personnel board.

- III. Director's report:
- A. We have a new page, Marisa lh. Orientation is next week.
- B. Bill for town archival storage. Proposed solution for 2017 is to fund out of Endowment funds. Moving forward, this needs to be accounted for in the town budget since this is a town expense to store the town's historic collections. Slot this topic for October Endowment meeting. Steve moves to ask endowment to fund this for the remainder of 2017 and Priscilla seconds.

IV. The next meeting is scheduled for 10 a.m. on September 15 at the library.

V. Adjournment: 10:49 am

Documents to be available library:

Director's report

Unattended Children Policy

Respectfully submitted,

Christine M. Stevens
Secretary