

**Meeting of the Gleason Public Library Trustees
at Gleason Public Library, Hollis Room
February 16, 2016, 10am**

Present:

Thornton Ash

Steve Golson

Christine Schonhart, Director

Meeting called to order 10:03am

Minutes

No minutes to review.

Treasurers Report

Report presented.

Review state aid report

Discuss allowing Grimes to handle proxy votes. Treasurer will send in forms.

Legislative breakfast 2/26, 3/11

Discuss Zielinski commingle

Christine working on annual report for Zielinski

Directors report

FY16 ~40% of year remaining as of 2/11. On track.

Landscaping update:

met with FOGPL, reviewed plan for clean up, not much enthusiasm for changes

staff very enthusiastic though

got spring clean up quote from Rudy's \$2590

asked for quote for ongoing cleanup: \$1500/year

discussion re funding

HVAC: had walk-through

waiting for bids, due 2/19 2pm

Roof repair: ~30 holes! fixed

replaced broken/discolored ceiling tiles

looks good so far!

Study room: company putting in glass wall is not very responsive:

no timeline, no project plan

scheduled to be done by end of Feb

Dispose of old shelving. Move to allow disposal at directors discretion. Approved.

Space planning. Discussion with staff, very enthusiastic. Bring in outside consultant? Yes, trustees supportive. Director will bring proposal to next meeting.

Water. Failed nitrate level test. Discuss lack of access during snowstorm. Trustees supportive of how situation was handled by director and Carlisle PD. Notified Carlisle Board of Health.

No staffing changes. 3 staff attended ALA meeting in Boston, report attached. Christine attended Directors Summit and Urban Directors Forum.

Gettysburg status. Submitted CPC annual report. Updated status of flag etc. Arms update, all items returned. Waiting to hear from leather conservator. Need additional insurance while offsite? Discussion. No additional insurance needed.

Events. Recap meeting for Carlisle Reads. Art reception 2/26

6 month Christine anniversary coming up 3/21.

Checkout Policy

Move to approve amended checkout policy. Approved.

New business

None.

Adjourn 11:11am

Documents

Agenda

Treasurers Report

State aid report

Director's Report

Report on Town Funds 12/31/15

Letter and quote, Rudy's Tree and Landscape

DEP letter and Notice of Noncompliance

Report from staff on ALA meeting

Report from Kate Tarleton on flag conservation

2015 CPC Progress Report

Checkout Policy

Director 6-month overview

Respectfully submitted,

Steve Golson, Treasurer

Approved