

**Meeting of the Gleason Public Library Trustees
at Gleason Public Library, Hollis Room
April 8, 2015, 1pm**

Present:

Larissa Shyjan

Thornton Ash

Steve Golson

Katie Huffman, Director

Meeting called to order 1:06pm

Minutes

Approved March 11 minutes

Director's report

Looks like we'll have money left over on wage line, maybe \$10k

Talking with staff re what items we might need/use with these extra funds
Possibly sidewalk repair?

Capital accounts:

Misc maintenance went down \$2,500 for extra snowplowing

Discuss remaining septic money

Discuss town building committee

(Martha Bedrosian joined meeting)

Quiet month, spent lots of time on CPA funding request

Re getting rid of old children's desk: got 3 responses
first one has backed out (moving cost too much), will ask 2nd

All electrical done for new and old desk areas

Staff: Library Assistant II positions advertised, this is two 11-hr positions

Jean leaving mid-end of May

This position is 18hrs/wk, perhaps increase to 20hrs/wk? which would add benefits

Talking with Marty re staff needs

Discuss position responsibilities, job description

Art Matters series was very successful! 80+ each session

Summer reading planning underway. theme: Heroes

Reached out to PD, FD

Building: elevator pit is flooding
pumped out to get inspected
appears to be groundwater, walls may need sealing

New business: Martha Bedrosian

Martha is our neighbor to the east, and she brought up a variety of items:

- retention area needs dredging
- she has been picking up bottles/containers on pathway to school and around library
perhaps remind kids of littering
perhaps doggie waste dispensers?
perhaps new trash receptacle?
- she has been thinking about best way to enclose her yard
worried about ticks, how to keep deer off property
- also trying to find solution to lights coming into house
(not really a fence person)
cannot put trees along their property line, too low, higher on GPL side of driveway
perhaps plant trees (Norwegian spruce) on high GPL side, with deer fencing behind?
share expenses of planting?
- problem: people sit with cars idling, working on cellphones etc., with headlights on
lights come into bedroom and kitchen area
cars should not be idling for long periods of time
- AC noise excessive, any way to build a baffle, to block noise?

Discussion:

rearrange parking?

perhaps when regrading/repaving in a few years. Change parking to point toward library
Install signs “no idling”?

Discussion: clean out catch basin, in addition to drain

Discussion: marquee light timer

Discussion: HVAC repair/replace may result in quieter system

Steve gave Martha his home number, please call when lights are a problem

Martha leaves

Discussion re mitigation

Director to ask DPW re signage

Director to check light timers

Discussion re landscaping

CPC application

Motion to approve Memorandum of Understanding with Carlisle Historical Society.
Second. Approved unanimously.

Discussion re Apr 9 presentation

Discussion re Town Meeting Apr 27

New business

Received state grant letter

Upcoming meeting Wed May 13, 6:30pm
elect officers
schedule upcoming meetings
new business

Note FOGPL meeting 7pm May 13

Adjourn 2:50pm

Documents

Agenda

Director's report

Memorandum of Understanding with CHS

Email from CHS re MoU

State grant letter

Respectfully submitted,

Steve Golson, Secretary

Approved May 13, 2015