

**Meeting of the Gleason Public Library Trustees
at Gleason Public Library, Hollis Room
March 11, 2015, 1pm**

Present:

Larissa Shyjan

Thornton Ash

Steve Golson

Katie Huffman, Director

Meeting called to order 1:08pm

Minutes

Approved Feb 10 minutes

Director's report: finances

Expect extra money in salary due to headcount changes

Unexpected had to pay for roof snow clearing

Final payment made for roof repair

Upcoming town budget looks as expected

Director's report: facilities

New desk arrived! very pleased, many positive comments. Electrical work being done.

Plan for removal of old children's desk: how to dispose?

Katie will ask other Mass. library directors for interest.

If not, then Mosquito story? anyone in town? auction? money goes to town

Motion to donate desk and shelving to other public libraries, if no interest then dispose at Director's discretion. Second. Approved.

Director's report: events

Discuss *Life After Hours* party

Event was to be done with 2 staff, 4 volunteers. Due to reschedule only have 3 volunteers, now have lost 2 more due to family issues. So now down to 2 staff and 1 volunteer (who is helping with food and will not be present)

Cost: insurance, possibly catering deposit

Motion to cancel *Life After Hours* party. Second. Approved.

Will try to get notice in Mosquito.

Library staffing

Janet Hentschel to take Charles Schweppe's position. Well-deserved promotion!

Sukie Reed retiring effective immediately

So, two positions to fill: Library Assistant II, each 11hrs/week

Trustee candidates

No nominations at town caucus on Monday. Katie has asked several interested persons.

Discussion. Katie will ask FOGPL tonight for suggestions.

CPC Application

Discussion re recent CPC/CHS issues

Move to approve Memorandum of Understanding between Trustees and CHS. Second. Approved.

Today: email to CHS, cc to CPC, cc to trustees: Please respond by Fri 3/20 regarding joint presentation, please respond by 4/14 regarding Memorandum

Discussion

New business

Sign thank-you letter to Dan

No update on new town building committee

Art Committee meeting rescheduled to 3/20

Next meeting

Next meeting 4/8 1pm

Town Meeting 4/27

Town elections 5/5

Adjourned 2:43pm

Documents

Agenda

Director's report

Memorandum of Understanding with CHS

Respectfully submitted,

Steve Golson, Secretary

Approved April 8, 2015