

Gleason Public Library

Meeting of the Board of Trustees

February 25, 2014

Attendees

Present were Steve Golson, Katie Huffman, Thornton Ash and Larissa Shyjan.

Reports and Approvals: Secretary, Treasurer

- Motion made to approve the January Minutes. Minutes were approved.
- The Treasurer's report was reviewed.
- David Witherbee is retiring and the new firm, Grimes & CO., will assume management responsibility.
- Motion to accept Treasurer's report. Report was approved.

Director's Report

- **Staff**
Staff meeting and strategic planning meetings being scheduled.
- **Budget**
FY2014 budget on plan.
Working session to be scheduled for Trust tax preparation.
- **Building**
See attached Director's Report for details.
- **Programs/Outreach**
See attached Director's Report for details.

New Business

- Strategic Planning schedule reviewed. Two committee meetings scheduled for March & April. Additional participants to be recruited. Steve and Larissa to attend. Two additional staff and trustee meetings scheduled for April 2nd & May 7th.

- A Strategic Plan facilitator has been engaged.
- The Gettysburg Collection assessment has been completed. A working session to review the assessment and discuss next steps to be scheduled.

Included Documents

- Agenda, Feb 25, 2014
- Treasurer's Report, February 25, 2014
- Director's Report, February 25, 2014
- Dick Shoet email
- Trustee Focus Workshop email
- Notes

Next Meetings

- March 31st, 10AM Endowment
- March 31st, 11AM Trustees
- May 5th, 10AM

Respectfully submitted,
Thornton Ash
Secretary, Gleason Library Trustees